

ACQUISITION POLICY



This document should be read in conjunction with our Mission Statement and the Terms Governing Gifts and Bequests of Photographs and Photographic Archives to the Société Jersiaise

Société Jersiaise Photographic Archive

The Société Jersiaise was formed in 1873. Included in its founding objectives were the creation of a museum and library. Publication of a Bulletin Annuel commenced in 1875 and an annex to the society's second Annual Report for 1876 drew the attention of members to the importance of a number of important subjects including, 'Recording in permanent photography local prehistoric monuments, buildings and ruins.' The Société Jersiaise realised its aim of opening a museum in 1877.

With the practice and collecting of photography already identified as priorities these activities were continued as significant parts of the society's museum and library. Multiple interests in the medium of photography, as a method for recording research, as documentary and scientific records and as an independent art form are actively maintained by society members to the present day. These patterns of development, established over more than 140 years, have resulted in the accumulation of a photographic archive which is remarkable in its insular context.

In 1992 the Photographic Archive Department was established to implement appropriate collections management policies, to improve storage conditions and catalogue the collection to increase access.

Terms of Custody

The Société Jersiaise will accept items into its custody under the following terms:

1. Gift or bequest of photographs, whereby ownership is transferred to Société Jersiaise in perpetuity.
2. Purchase by Société Jersiaise, ownership being vested in Société Jersiaise.

Before accepting photographs, the Administrator of the Photographic Archive must be satisfied that the transferor has proper authority or title to transfer the photographs.

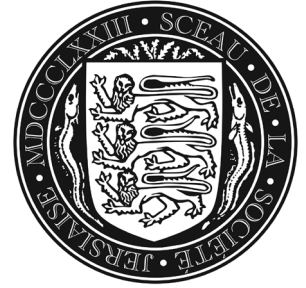
**Société Jersiaise
Photographic Archive**

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**Draft Policy
Under Review**

General Collection Policies



- Collections directly relating to Jersey, or to an individual from or closely connected to Jersey will be considered for inclusion in the collections, particular consideration will be given to photographs relating to the work and interests of the Société Jersiaise Sections and members.
- If a small number of photographs relate to Jersey in a larger collection, the Jersey photographs may be digitised and the physical collection as a whole be transferred to a more appropriate archive repository.
- Photographs will be considered no matter what medium they are in.
- The SJPA may choose not to accept items which lack historical context, if they already own a similar or matching item.
- The SJPA may choose not to accept items if there is limited or no information about the dates, image content, or photographer.
- The physical condition of items may exclude them from consideration.
- The age of items will not exclude them from consideration.
- No items will be accepted that are closed to public access for an indefinite period.
- Advice will always be given of a more appropriate collecting institution for photographs that fall outside this collecting policy, see below.
- Non-photographic materials associated with a collection of photographs may be directed to the Société Jersiaise Library or Jersey Heritage.

Advice will be sort from the British Records Association to find a suitable alternative repository if a collection does not fit in with the SJPA Acquisition Policy of 'Only photographs directly relating to Jersey, or to an individual from or closely connected to Jersey, will be considered for inclusion in the collections'.

The British Records Association was established in 1932. It is a charity based in London, which aims to promote the preservation, understanding, accessibility and study of our recorded heritage for the public benefit.

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